



WELCOME & INTRODUCTION

Sarah welcomed attendees and thanked them for their time. She emphasised the governing body's role in holding the school to account and ensuring all decisions are made with children at the centre. She referenced the central team, ELP and ALP structures, and the pending Ofsted inspection at Elmtree Sands. No questions were raised.

APOLOGIES FOR ABSENCE

Michaela Fitzgerald – Parent representative
Hung Truong – PCSO

INTRODUCTIONS

Sharon Jones – Guardian of pupil at Elmtree Grove

Rupert Osborn – CEO, international Lloyd's insurance broker; former governor and chair

Paul Davies – Director of Schools

Kyra Wagh – Learning Support Mentor

Tyrone Perry-Harry – Executive Headteacher

ELECTION OR CONFIRMATION OF OFFICERS

Deferred to the end of the meeting.

Questions from Rupert:

1. Do we have more governors joining?
2. Will this Governing Body sit across all Elmtree schools?

Answer from Tyrone:

1. Yes, we have Michaela & Hung – looking for more members if possible
2. Each school will have its own Governing Body

OVERVIEW OF THE SCHOOL

Presentation shown by Tyrone (attached)

Ofsted report – historical issues – we have already made changes, and a complaint has been raised by CEO.

School Improvement:

- Clearer curriculum
- Improved self-evaluation
- Reading Eggs implementation
- Early SENDCo interventions
- Reading books sent home

Phonics:

- Led by Lauren; training in place; progress evident

Attendance:

Question from Rupert:

Is our attendance % lower than mainstream?

Answer from Emily:

No, we still look to meet the 90% requirement but LA very understanding with contextual issues at home/ or at school



OVERVIEW OF THE SCHOOL

Other:

- Student Council continuing

Question from Sharon:

1. More than flags and rainbows – can we do more workshops with them?
2. Life skills, will we pick up on this?

Answer from Tyrone:

1. Yes, he is due back in September
2. Yes, these needs embedding but very much part of our priorities

Answer from Kyra:

3. Our staff will be trained at the Life Skills Centre so we can take the learners

Parental Engagement:

- PTA development – email sent to parents interested by Lauren
- Improved communication and social media – Emily confirmed the Facebook page is a public page
- End of term reports

SAFEGUARDING AND PUPIL WELFARE

Safeguarding:

- Commissioned safeguarding reviews to be published online
- No issues with safeguarding from South Glos Local Authority visit
- Medical tracker in development
- Link to safeguarding training to be sent to all governors
- DBS checks required
- SCR to be updated

Rupert suggested we be mindful when using acronyms/ jargon that other members of Governing body might not understand.

Staff Wellbeing:

- Sessions led by Tay
- SLT or safeguarding team available to have reflective time/ debrief
- Staff support each other inside and outside of school

Sharon suggested we make a staff room/ well being room upstairs in the loft

FINANCE & RESOURCE MANAGEMENT

Finance:

- Budget discussion scheduled for next meeting

Tim – finance manager to attend next meeting

Question for Tim on next meeting from Rupert

How much influence does Business have over the school?

Pupil Support:

- Pupil premium discussed
- Free school meals once per week – Emily in contact with providers
- HAF (holiday activities & food) summer holiday groups – Emily has sent email to all LA HAF contact for more info.

Ahead of the next meeting:

- Statutory policies to discuss
- Declaration of pecuniary interest – to be sent prior to each meeting
- Are governors putting themselves open to liability – Sarah to put in place for insurance?
- Rupert will speak to Sarah
- Ideally more committee members to attend the next meeting as 3 people in attendance is not ideal for making decisions.

NEXT MEETING HAS BEEN PENCILLED IN FOR 8TH JULY AT 10AM.